

INDIANA LIBRARY AND HISTORICAL BOARD

December 14, 2007

Indiana State Library

Board Room - 401

I. CALL TO ORDER AND INTRODUCTIONS

The business meeting of the Indiana Library and Historical Board was called to order by Dr. Thomas Hamm at 9:35am. Board members present were, Mr. Bob Barcus, Mr. Jeff Krull, Mrs. Carol McKey, and Mrs. Pat Steele. Also present were, Roberta Brooker, Director of the Indiana State Library and Pamela J. Bennett, Director of the Indiana Historical Bureau.

Others present were:

Jim Corridan, Associate Director State Library

Anita Samuel, Governor's Office

Jake Speer, State Library

Drew Griffis, State Library

Jeff Sullivan, State Library

Theresa Anderson, State Library

Wendy Phillips, Carmel Public Library

Jane Hall, Argos Public Library

Michael Piper, Executive Director, INCOLSA

Carol Graham, State library

12-1-07 The minutes of the October 22, 2007, and November 27, 2007 meetings were presented for
Minutes approval. Mr. Barcus moved and Mrs. McKey seconded:

**THAT THE MINUTES OF THE OCTOBER 22, 2007 AND NOVEMBER 27, 2007
MEETINGS BE APPROVED AS PRESENTED.**

Motion passed.

II. IINDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

12-2-07 Ron Rose reported on the parking situation regarding the state parking garages. The
Library and Department of Administration is considering opening the south garage to the public after the
Historical legislature has adjourned. When more information is available we will forward that
Building information to the Board.

There are still leaks by the south elevator and in other parts of the building, four since October. The Department of Administration can't seem to determine where the leaks are coming from.

Also, he reported that money has been found for the fire suppressant system. Sometime in early 2008 they will begin doing repair work on the system.

Ron is meeting with the Department of Administration and Best Locks to discuss adding access control doors to parts of the building where valuable collections are stored. At this point there are a number of library staff and state employees that are not library staff that have access to these collections. There needs to be limited access to these materials. Hopefully by the end of the fiscal year the doors will be installed.

12-3-07 The Board determined that the Board Officers would stay the same. They are:
Election of Dr. Tom Hamm, President
Officers Mr. Bob Barcus, Vice President
 Mrs. Pat Steele, Secretary

Mr. Krull moved and Mrs. McKey seconded:

THAT THE BOARD OFFICERS WOULD BE: DR. TOM HAMM, PRESIDENT; MR. BOB BARCUS, VICE PRESIDENT; and MRS. PAT STEELE, SECRETARY.
Motion passed.

12-4-07 Meeting dates for 2008:
Meeting February 7
Dates for April 11
2008 June 13
 August 7/8
 October 10
 December 12 (Possibly December 11)

The Board agreed to confirm the dates at the February meeting after checking their calendars.

III. INDIANA STATE LIBRARY BUSINESS

12-5-07 Ms. Brooker presented the personnel report for approval. Mr. Barcus moved and Mrs. Steele
Personnel seconded:
Report **TO APPROVE THE PERSONNEL REPORT AS PRESENTED.**
 Motion passed.

12-6-07 Mr. Corridan presented the financial report for approval. Mrs. Steele moved and Mrs. McKey
Financial seconded:
Report **TO APPROVE THE FINANCIAL REPORT AS PRESENTED.**
 Motion passed.

12-7-07 Ms. Brooker distributed a draft description for the Librarian Laureate position. It was
Director's determined that it would be a rotating position with a term of two years. After discussion it
Report was recommended that some changes needed to be made to enhance the description of the
 position.

Ms. Brooker distributed a list of major accomplishments that the library has accomplished in the last 1½ years. She noted that a lot of the accomplishments are from areas other than LDO. She stated that there is a misconception of the role of the state library. The state library is a state agency. The state library is in the Executive Branch of Government. The state library is responsible for executing the policy of the state of Indiana. (1) to develop and provide library service to state government, its branches, its departments and its officials and employees; (2) to provide for the individual citizens of the state those specialized library services not generally appropriate, economical or available in other libraries of the state; (3) to encourage and support the development of the library profession; and (4) to strengthen services of all types of publicly and privately supported special, school, academic, and public libraries.

Ms. Brooker distributed copies of the recommendations concerning libraries from the Indiana Commission on Local Government Reform, "Streamlining Local Government," issued

December 11, 2007. After discussion it was determined to wait and see what comes from the report and consider holding meetings for people to come and express their opinions on how and what changes they would like to see happen.

12-8-07
Outreach &
Access
Services

Mr. Corridan presented for approval the funding for the 2008 LSTA grants. The federal government has yet to pass their budget so these figures are based on last year's allocation. The figures should be close. Basically the programs are similar to previous years except for three:

08-2-1 – Indiana Public Library Standards Consulting Study: Consultant to conduct an in-depth study into (1) more efficient methods of funding public libraries. (2) to determine a basic level of service needed for all Indiana libraries. (3) what alternative methods of consolidation of administrative or technical services are available to the public libraries in the state, in order to provide fair, equitable, and universal service to all citizens of the State of Indiana.

08-6-1 – Unserved & Library Technology Program: To assist public libraries in providing library services to the unserved and underserved populations within the state. ISL will provide support to local libraries willing to extend their current service area in order to provide support to the unserved population located nearby. Assistance will be given to under funded libraries to enhance their use of technology and automation systems in order to meet state standards.

08-2-4 – Innovative Library Project Grants: Funds will be made available for innovative library technology projects with the potential for statewide impact through a competitive grant program. An example of the type of project funded through this program could be a public library using LSTA funds to invest in the open source software Evergreen for interlibrary loan.

Mr. Krull moved and Mr. Barcus seconded:

TO APPROVE THE FUNDING FOR THE 2008 LSTA GRANTS AS PRESENTED.
Motion passed.

Mr. Corridan presented for approval the names of those requesting certification. Mrs. Steele moved and Mr. Barcus seconded:

TO APPROVE THE NAMES PRESENTED REQUESTING CERTIFICATION.
Motion passed.

IV. HISTORICAL BUREAU BUSINESS

The Director's report is made a part of these minutes.

12-9-07
Financial
Report

Miss Bennett presented the financial reports for approval. Mr. Barcus moved and Mrs. Steele seconded:

TO ACCEPT THE FINANCIAL REPORTS AS PRESENTED.
Motion passed.

12-10-07
Marker
Program

Miss Bennett presented for approval consideration of new policy, **Accuracy of Indiana State Historical Marker Texts:**

All Indiana Historical Bureau state format markers installed throughout the state will be supported with reliable sources, and accurate information will be presented in the texts of the markers and any supporting documentation according to the goals and guidelines for the program.

The staff of the Indiana Historical Bureau will be responsible for assuring that all markers placed previously or installed in the future adhere to this policy, and staff may authorize the removal and recycling of standing markers which do not adhere to this policy. Bureau staff shall establish procedures to carry out the intent of this policy.

Mr. Krull moved and Mrs. McKey seconded:

TO APPROVE THE NEW POLICY, ACCURACY OF INDIANA STATE HISTORICAL MARKER TEXTS AS PRESENTED.

Motion passed.

The meeting adjourned at 11:50am